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- **Corporate Finance Manual**

Contains guidance and tools, standard letters and forms for your immediate use when advising on the sale, acquisition or valuation of businesses.

- **DPB Procedures Manual**

Provides decision support for practices licensed by their Designated Professional Body (DPB) to carry out investment business activities. Contains abundant standard letters, forms and tools to enable practices active in this area to grow and remain compliant.

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Complete text of all standards and supporting documents for companies reporting under IFRS.

- **Payroll Information Service**

Contains all the questions and answers you may have concerning payroll. As well as expert advice and guidance to your everyday payroll problems, Payroll Information Service is full of essential facts and figures to assist you in complying with statutory requirements, improving your efficiency and helping you to eliminate costly mistakes.

- **Pensions Factbook**

An 'industry standard' manual designed to cover key and everyday issues. It includes a description of state retirement benefits, pensions for the self employed and occupational schemes.

- **Practice Management and Procedures Manual**

Published in conjunction with SWATuk Ltd, this manual brings together all the elements of running a practice into one single reference service. The aim is to maximise your chargeable time by helping you quickly identify possible problem areas in your practice, plan strategically, interpret the legislation relevant to you and to develop a marketing plan.



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